

NVJCYO TRACK REGISTRATION

PARENTS/PLAYERS

The NVJCYO has a mandatory online system to register athletes called **Sports Pilot**. This is separate from the St. Anthony **Information Payment Sheet** provided on the St Anthony School website.

St Anthony Information Payment Sheet: Please fill out the **Information Sheet** fully -- especially the student's birthdate, t-shirt size, the method of fee payments (**FACTS or Credit Card**) and parent information -- and turn in to the school office. The \$40.00 fee is **not** paid through Sports Pilot, but instead you pay through St. Anthony School via FACTS or by credit card.

NVJCYO Sports Pilot: To register your child, log onto: <https://reg.sportspilot.com/106528/leagues>

You must use this precise link which directs you to the St Anthony School Registration. Some have had problems using their PDA to register, so if you do not have a computer, recommend you use a friend's or the ones at the library. **Registration opens on August 20 -- please register immediately -- but no late than September 23!**

If you have previously registered your child though Sports Pilot, use the following:

- 1) Log onto: <https://reg.sportspilot.com/106528/leagues>
- 2) Should come up St Anthony School Registration
- 3) Click on View Available Leagues
- 4) Click on "Begin Registration"
- 5) Fill in Password and User Code (it may come up automatically if you have the same email address as last year)
- 6) Click on students name
- 7) Click on "NVJCYO -- Fall Track and Field -- Fall 2019"
- 8) Click on team -- "Boys 3rd-8th Grade or Girls 3rd-8th Grade
- 9) Select "Role" - Click on "Player"
- 10) Read terms of service and then click on "I Agree"
- 11) Complete required forms
- 12) Click on "Volunteer", select "none" if not volunteering
- 13) Read, then select "Continue"
- 14) Fill out emergency and health info, the select "Continue"
- 15) Select "Checkout"
- 16) Select "Payment Type"
- 17) Select "Check in Person"
- 18) Select "Checkout"

You will **not** pay through Sports Pilot, but instead will pay the \$30 fee through St. Anthony School via FACTS or credit card. **Credit card payment is accessible via the CURRENT FAMILIES>ONLINE FORMS & FEES.**

SEE NEXT PAGE IF YOU ARE NEW OR HAVE NOT PREVIOUSLY REGISTERED IN SPORTS PILOT

If you are new or have NOT previously registered your child through Sports Pilot, use the following steps.

Log onto <https://reg.sportspilot.com/106528/leagues> , Click on "Account"

- 1) Click on "Create New Account". Fill in all info requested. You need to establish (and remember) a User Name and Password.
- 2) After filling in info (to include the "I am not a robot"), click on "Submit"
- 3) Click on "Family Members", "+ Add Member"
- 4) Fill in info, click on "Submit"
- 5) Click on "Begin Registration"
- 6) Click on students name
- 7) Click on "NVJCYO – Track and Field – Fall 2019"
- 8) Click on – "Boys 3rd-8th Grade or Girls 3rd-8th Grade"
- 9) Select "Role" - Click on "Player"
- 10) Read terms of service and then click on "I Agree"
- 11) Complete required forms
- 12) Click on "Volunteer", select "none" if not volunteering
- 13) Read, then select "Continue"
- 14) Fill out emergency and health info, then select "Continue"
- 15) Select "Checkout"
- 16) Select "Payment Type"
- 17) Select "Check in Person"
- 18) Select "Checkout"

You will not pay through Sports Pilot, but instead will pay the \$40 fee through St. Anthony School via FACTS or credit card. **Credit card payment is accessible via the CURRENT FAMILIES>ONLINE FORMS & FEES.**

Once your child is registered, if you have another child, follow these steps: click on "Return to Account", then click on "+ Add a Member" and repeat above. Most of the info will already be filled in from your other child. This registration will be available next year, you will only need to edit for team and any changes in info.

Any problems/questions, contact your coach or Mr. Schafer (email: gchez4@cox.net).