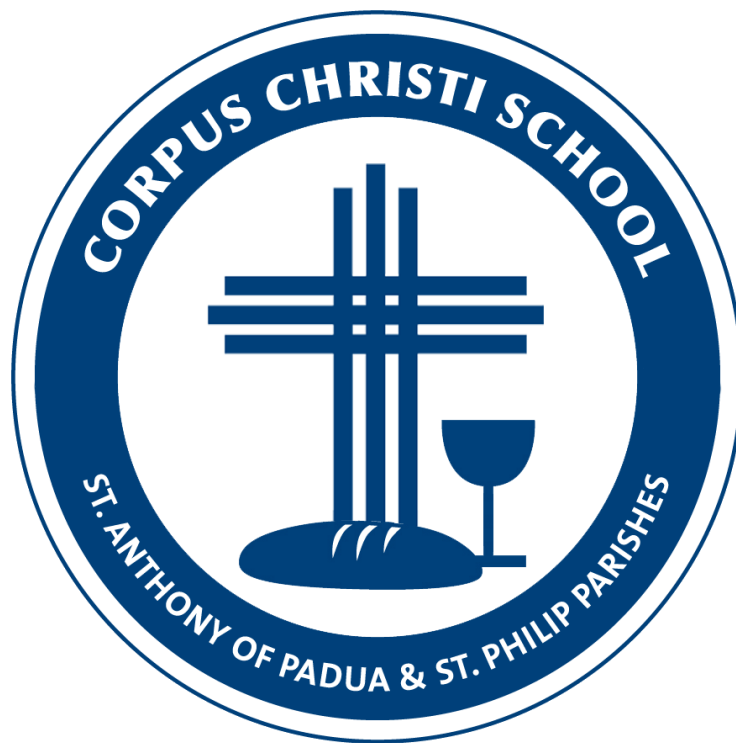


**Corpus Christi  
Elementary/Middle  
School Campus  
Car Line Instructions**



**2013-2014 School Year**

# Morning Car Line

## Drop-off/Arrival

- Enter the parking lot and immediately turn right.
- Follow the outside perimeter of the parking lot, passing in front of the church, as shown by the cars in the diagram.
- Proceed to make a left, heading back towards the entrance, keeping the traffic cones between the school and your vehicle.
- The first car in line must pull up in front of the service access doors of the school and come to a complete stop. (Refer to the yellow "X" on the diagram.)
- **For safety reasons**
  - **All students must exit from the right side of the vehicle.**
  - **Do not proceed around other vehicles. Wait for the vehicle in front of you to move before proceeding forward.**
- As you exit the parking lot, proceed into either the right lane to make a right turn or the left lane to make left turn.
  - **Do not make a left turn from the right lane.**
- Car line drop off will begin at 7:45 AM and will last until 8:05 AM.
  - **Staff must be present at car line before drop off begins.**
- No vehicles are permitted in the coned Drop Off Zone from 7:00 a.m. to 6 p.m.
- Students in grades 1-8 will enter the school through the main (glass) doors, and kindergarten will enter through the gym doors.
- Students dropped off in car line after 8:05 AM should enter through the main (glass) doors **with their parents** and wait to sign in.
- All drivers are required to follow the directions of the teachers assigned to direct car line traffic.
- In the first two weeks of school, while Kindergarten students are adjusting to the new schedule, parents should park their vehicles and proceed to one of the two cross walks marked by cones.
  - Parents should wait until one of the teachers directing traffic tells them it is safe to cross.
  - Parents and their student(s) should proceed to the gym doors and drop off with the Kindergarten teacher.
  - Parents will then return to their vehicles and follow the other cars in the traffic pattern.
- **After the first two weeks of school, kindergarten students should follow the school drop off policy. Please see the principal for special circumstances.**

Glen Carlyn Rd

Corpus Christi Elementary

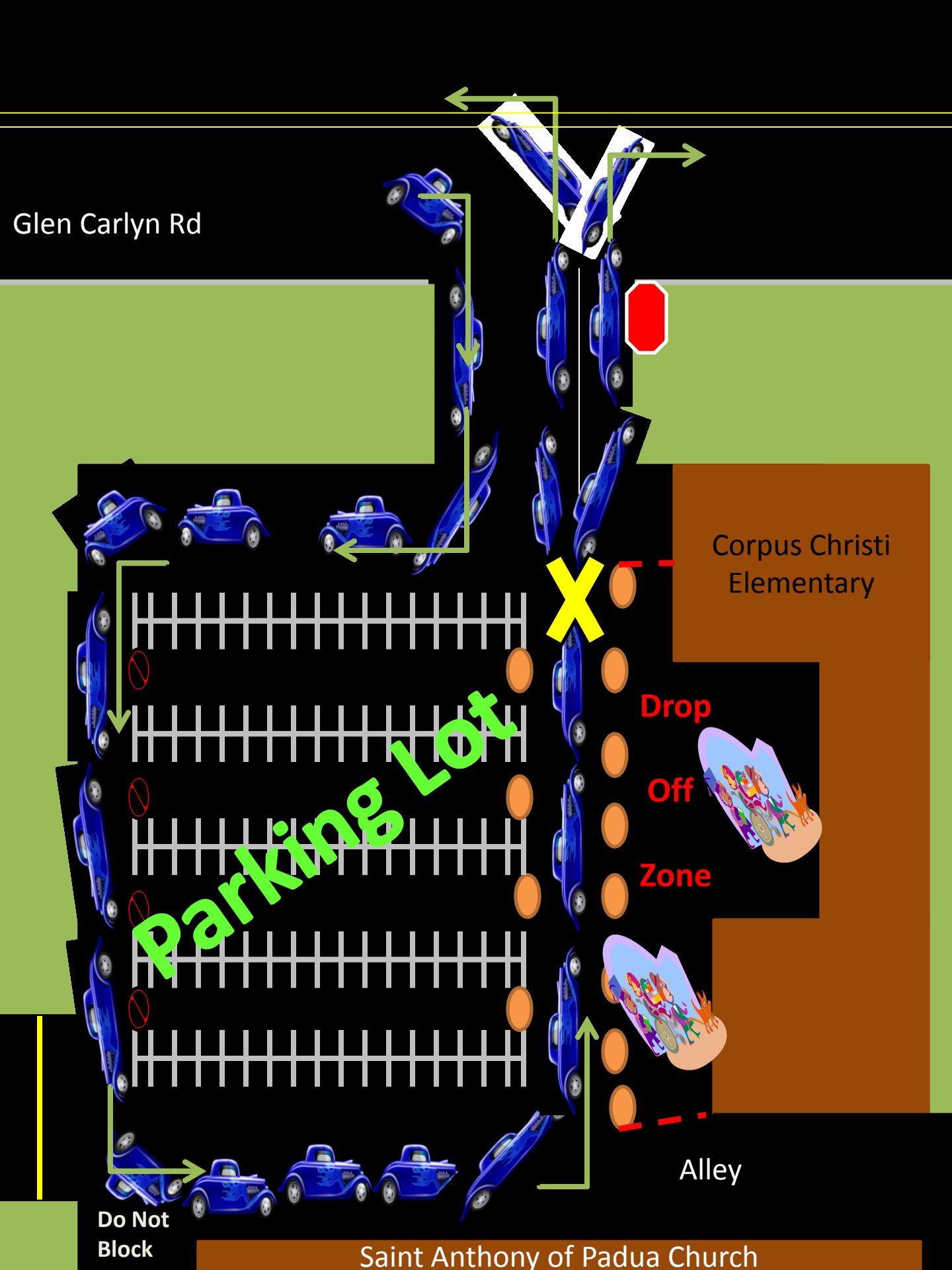
Parking Lot

Drop Off Zone

Alley

Do Not Block

Saint Anthony of Padua Church



# Afternoon Car Line

## Pick Up/Dismissal

- For the safety and security of students and adults, all drivers in car line are required to follow staff directions. Several teachers and staff will be assisting with car line.
- At dismissal, enter the parking lot and immediately take a right.
- Follow the perimeter of the parking lot and continue around the back of the church, eventually returning to the front of the school.
- Drivers will then be directed to form four dismissal rows by a staff member of Corpus Christi Elementary School.
- Only drivers with a parking pass from the PTO may park in PTO VIP Parking Section. (Refer to diagram)
- **Drivers must turn OFF their engines, once they are positioned in a dismissal row.**
- When all the dismissal rows are filled, drivers who have not entered the pickup zone will be stopped until otherwise directed.
- Students will proceed to their vehicles when give the signal to do so by teachers.
- Once students have gotten into their respective vehicles and the car line whistle is blown, drivers may turn on their engines.
- Drivers will be directed by staff to exit the parking lot. As drivers exit the parking lot, proceed into either the right turn only lane or the left turn only lane.
  - **Do not make a left turn from the right lane.**
  - **Do not make a right turn from the left lane.**
  - **Depending on traffic, all cars may be directed to turn right.**
- Note that U-turns made on Glen Carlyn Rd. are illegal and may result in a ticket.
- **Parking on Glen Carlyn Road in front of Corpus Christi School is illegal.**
- For safety reasons, drivers will not be allowed to park in the parking lot and walk through the carline, unless there are special circumstances, which have been discussed with the principal or her designee.

Glen Carlyn Rd

Corpus Christi Elementary

Parking Lot

PTO VIP Parking Only

Saint Anthony of Padua Church

No Pickup behind the line

Way

