40th St. Anthony of Padua School Christmas Attic & Craft Fair
Saturday, November 2, 2019, 9:00 a.m. to 4:00 p.m.
Sponsored by St. Anthony of Padua Parent Teacher Organization (PTO)

2019 CRAFTER APPLICATION

LOCATION: St. Anthony of Padua School 3301 Glen Carlyn Road, Falls Church, VA - at the corner of Rt. 7 (Leesburg Pike) and Glen Carlyn Road.

ENTRY DEADLINE: Friday, October 25, 2019. Any crafters whose checks or Paypal payments do not clear one week prior to the show date will not be allowed to participate. Space is limited.

VENDOR TYPES: Artists and craft people are invited to participate in this Christmas Craft Fair. Only hand-crafted items are welcome including apothecary, clothing/textiles, glass, leather, metal, paintings/fine art, photography, pottery/ceramics, sculpture and wood. Please note that only 15 jewelry vendors will be accepted. No food sales will be accepted.

REFUNDS: This is a fundraiser that benefits the students at St. Anthony of Padua School. As such, there will be no refunds if you are unable to participate the day of the Craft Fair.

APPLICATION: Crafters can apply to participate in the Craft Fair one of two ways.

1. Apply online-Vendors can apply by going to the PTO > CHRISTMAS ATTIC and then choosing 2019 Crafter Application to the right on the school website www.stanthonyschoolva.org.
2. Apply by mail-Vendors complete this hard copy form and mail to St. Anthony of Padua School 3301 Glen Carlyn Rd Falls Church, VA 22041 ATT: Christmas Attic Craft Fair

Applications must include a website, Esty shop name or social media account, such as Facebook or Instagram. If there is no online account for your crafts, photos of sample products must be emailed to CraftFairSAS@gmail.com or mailed with hard copy application. Applications will not be considered complete and therefore not accepted without this example of crafter’s merchandise. This information will be used to vet applications as well as be used for advertisement on our Craft Fair Facebook page.

All applications will be reviewed within four business days of receipt. Emails of acceptance or denial will be sent to the provided email address. St. Anthony of Padua PTO has the right to deny any application. Once all crafter slots have been filled, a waitlist will begin.

--------------------------------------------------------------------------------------------------------

IMPORTANT NOTE

Your participation in the Craft Fair is not confirmed until you receive an acceptance email as well as registration fees have been paid and cleared. There are no fees for the application process.

REGISTRATION PAYMENT: Once an application has been approved crafters will be emailed a link to pay vendor registration fees.

QUESTIONS/DONATIONS: If you have any questions or would like to donate an item for the silent auction or raffle, please contact CraftFairSAS@gmail.com.
Crafter Name (First & Last):
Company Name:

Please provide link to website, Etsy Shop name or Social Media address (Facebook, Instagram) OR if you do not have a website or social media page, you must mail or email (CraftFairSAS@gmail.com) pictures of your product.

Address:
Daytime Phone (Cell Preferred): Email (Required):

Will you require wifi access for processing payments? ___ Yes ___ No

Limited to the first 15 crafter requests

Main Craft Category (CIRCLE YOUR MAIN CATEGORY)
- Baskets
- Bath/Body Products Toys
- Candles
- Clothing
- Glass
- Jewelry
- Other – Please state:____________________

Will you be selling jewelry at your table? ___ YES ___ NO

What percentage of your table will contain jewelry products? ___%

Only vendors who state they will be selling jewelry will be able to display jewelry at the table. The Craft Fair will only allow 15 jewelry vendors to participate.

How did you hear about our Craft Fair?
- Participated in previous Craft Fairs
- School’s Social Media Pages
- Crafter ListServ: Indicate which one:
- Other: Please state:________________________

If waitlisted, circle how much notice would you need in order to participate in the Craft Fair?
- 1 month
- 2 weeks
- 1 week
- less than one week
- Up to the last minute!

I understand that is only an application for the craft fair and that I will receive an email from the PTO stating whether my application has been accepted or not. If accepted, I will be emailed a link for payment of registration fees.

_______________________________ (Crafter Signature and Date)

2019 Registration Fees

Below are the fees associated with space rental. Note that the space reservation does NOT include a table.

- 8’ by 6’ space (size approx) (Does NOT include a table) $70
- 8’ x 3’ table rental (save $ and bring your own table) $10
- Each additional 8’ by 6’ space (your table must fit in the space) $70
- Wi fi access for the first 15 crafters that request this service $10
- Electricity $15